



Range of Motion Project, NFP PO Box 1084 Deerfield, IL 60015 (312) 235-2228 info@rompglobal.org

www.ROMPGlobal.org

ROMP Board of Directors Overview

The ROMP Board of Directors will be made up of individuals who share the desire to provide orthotic and prosthetic services to people in need throughout the developing world.

ROMP Board of Directors General Expectations

- Be willing to lend your expertise in specific areas toward helping the organization grow and flourish.
- Have the desire to help the organization succeed.
- Be willing to commit to the amount of time needed to serve on the Board

ROMP Board of Directors General Responsibilities

- Set the policy and strategic direction for ROMP.
- Represent the ROMP Board of Directors in a manner that is consistent with the direction of the board.
- Set the direction for ROMP's management team to ensure that activities are carried out in accordance with ROMP's goals and objectives.
- Manage fiduciary responsibility for all ROMP activities.
- Maintain open communication across all levels of ROMP.
- Willingness to act in accordance with all ROMP bylaws and policies.
- Ability to effectively represent ROMP to a variety user groups
- Posses the ability to act in any capacity as designated by the Board of the Directors.

ROMP Board of Directors Financial Responsibilities

- Annual "give/get" of \$5,000.00; \$1,000.00 of which will be required in the form of a personal contribution. Solicitations from other individual, corporate, or foundation may comprise the remainder of the balance.
- Ability to solicit a minimum of 5 monetary gifts annually.
- Opportunity to accomplish "give/get" through active participation in tickets sales/ fundraising events throughout the year.

ROMP Board of Directors Time Commitment

- Ability to commit to a 2-year term of office.
- Ability to attend quarterly Board meetings (which may be a conference call) – with up to 2 allowable absences.
- Meet suggested fundraising/ event attendance of 50%.
- Required to attend the ROMP Annual Meeting.
- Ability to attend additional meetings as determined by the Executive Committee.
- Commitment to attend 75% of all committee meetings.



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ROMP Board of Directors Committee Commitment

- All Board members must serve on a minimum of one committee.

ROMP Committees

Program Committee

- Assess the status of current programs.
- Determine new program needs.
- Create necessary program tools.

Development Committee

- Establish an annual gift solicitation program for both restricted and unrestricted giving.
- Create a comprehensive calendar of annual fundraising efforts.
- Create all development materials associated with fundraising mailings and targeted email solicitations.
- Recruit corporate donors with the intent of cultivating them to become event sponsors or Annual Donors.

Volunteer Committee

- Assembles promotion teams designed to both represent and advocate on behalf of ROMP's mission and goals.
- Responsibility for the design and implementation of a comprehensive Volunteer Plan.
- Recruits interns and volunteers through local universities for both domestic and international service.

Outreach/Education Committee

- Create and implement events designed to educate various communities on ROMP's vision, mission, needs and accomplishments.
- Ensure that ROMP has a presence at existing community events (street festivals, health fairs, volunteer fairs, etc.).

ROMP Facts

- ROMP was founded in 2005.
- ROMP is a certified, non-profit 501(c)(3) public charity.
- The agency does not align itself with any religion or political party.
- All ROMP officers, directors and staff are insured for \$1,000,000.